



JOB POSTING: Safety Specialist, Occupational Health, Safety and Wellness

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| File #: 18-726 | Status: Full Time | Posting Period: OPEN |
| Work Location: Providence Care Hospital | Employee Group: Non-Union | |

Position Summary:

Reporting to the Director, Occupational Health, Safety & Wellness, the Safety Specialist provides subject matter expertise for immediate and proactive mitigation of health and safety risks. . They act as a resource to management and front line staff in assessing workplace hazards, investigating incidents/injuries, conducting audits, and recommending corrective actions/controls related to hazards common to the health care sector (e.g. violence, musculoskeletal/ergonomic, biohazardous).

| Education & Experience: | Key Knowledge, Skills & Abilities: |
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| <p>Minimum of a 3 year diploma or a degree</p> <p>Post graduate certificate or diploma in Occupational Health & Safety;</p> <p>Training or certification in ergonomics including conducting job demands analyses</p> <p>Occupational Health and Safety Certification (CRSP, COHN-C or equivalent) preferred</p> <p>Minimum of 5 years' experience in a safety-related position with progressive responsibility and independence</p> <p>Experience in a hospital setting and unionized environment preferred</p> | <ul style="list-style-type: none"> • Demonstrated assessment, problem-solving and analytical skills with the ability to perform in depth analysis to prioritize plans for risk mitigation, with interpretation and application of relevant legislation, standards, and guidelines. • Demonstrated ability in collecting/conducting information/literature searches and use such findings/leading practices in safety program planning • Experience in independently conducting accident investigations, health & safety audits, workplace inspections, job hazard and job demands analyses; • Experience developing training content and delivering training/coaching to a variety of workplace parties using adult learning principles • Experience in developing policies, procedures, and supporting processes that ensure work is conducted in a safe manner. • Experience with using data to understand injury/illness trends and report on H&S performance metrics; • Highly developed verbal communication, presentation, and interpersonal skills to build rapport and trust, deal with sensitive situations, persuade/obtain support, and articulate the nature/degree of risk at the employee level and organizational level • High proficiency and comfort with the use of computer applications (e.g. MS Office) and other applications for capturing/analyzing/reporting on injury/illness data and performance indicators. • Ability to engage and persuade others to continuously strive for improvements in the organization's Health & Safety Program • Demonstrated ability to develop and implement training initiatives that maximize safety, efficiency, and focus on injury prevention, both for leaders and front lines staff • Ability to manage complex policy and program development projects that must consider patient and staff needs. • Ability to deal with confidential and politically sensitive matters and to exercise sound judgment in determining appropriate information to be shared • Previous experience with using and configuring RL solutions software an asset • Working knowledge of Occupational Health & Safety Act and the regulations pertinent to a health care setting, Workplace Safety & Insurance Act • Working knowledge of Ergonomic theory & principles, anthropometrics, measurement/assessment tools • Knowledge of health & safety theory, hierarchy of controls, and principles of exposure monitoring/testing • Knowledge of the health care environment and common hazards, and an understanding of how union relations/contracts intersect with health & safety |

Please send your updated resume and cover letter in one document, quoting the file number in the subject line to: work@providencecare.ca.

Contact Tim Huddle Human Resources Consultant, 613.544.4900 x 53460 for a complete list of duties, responsibilities or inquiries.

We are committed to inclusive and accessible employment practices – Please notify the above if you require an accommodation to fully participate in the hiring process or require recruitment documents in French.