

## JOB POSTING

**File:** CNFIU # 10-065  
**Employee Group:** CNFIU 3001  
**Work Location:** St. Mary's of the Lake Hospital  
**Vacant Position:** Janitor  
**Wage:** \$19.703-\$20.33  
**Status:** Full Time

**Posting Period:**  
August 23, 2010 - 3:30 p.m.  
August 30, 2010 – 3:30 p.m

**Please direct inquiries to:**  
Liseta Medeiros, Recruitment & Staffing  
Specialist, (613) 548-7222 x 2772

Apply in writing quoting file #  
CNFIU 10-065 in subject line to:  
[work@providencecare.ca](mailto:work@providencecare.ca)  
or send fax to: (613) 544-6036

All applicants are required to include an up-to-date resume or summary outlining how their qualifications match position requirements.

### Job Summary:

- Responsible to maintain assigned area in a clean and safe condition for patients, staff and visitors
- Maintain adequate supplies and equipment for the area of responsibility
- Clean and service assigned area in accordance with daily and weekly duties as specified in the area of responsibility guidelines and Cleaning Procedures Manual and Department Training Procedures
- Clean all areas of responsibility including: high dusting, wall washing, cleaning furniture, fixtures, glass, emptying of waste containers, cleaning of floors in patient and non-patient rooms, washroom cleaning and corridors
- Daily and discharge cleaning of isolation rooms
- Use of power-driven equipment, ladders, scaffold, polishers, auto-scrubbers, etc, as required; Stripping and refinishing floors
- Changing and washing curtains/window coverings
- Moving furniture and equipment and set-ups
- Discharge cleaning; Wheelchair/Geri chair cleaning
- Vacuuming and spot cleaning, bonnet buffing and extraction of carpets
- Collection of waste, including biohazard waste and recyclable materials
- Delivery of clean linen and collection of soiled linen
- Spot cleaning of walls and windows
- Communicates any problems to the Group Leader, Supervisor, or Manager of Housekeeping and Linen Services;
- Wear required personal protective equipment for all cleaning tasks; Attend Departmental meetings and training sessions as required.
- Other duties as assigned

### Qualifications:

- Completion of Grade 10 Secondary School credits
- Work experience in institutional cleaning in a health care environment preferred
- Ability to understand written or oral instructions in English
- Basic knowledge of cleaning procedures as well as an understanding of the hospital environment
- Good interpersonal skills and an ability to interact with patients and staff in a compassionate and respectful manner

### Working Conditions

- Day, Evening and Weekend Shifts
- Lifting, bending and stretching routinely throughout the course of a shift
- Walking throughout the hospital facility
- Pushing of cleaning cart and equipment
- Standing for the duration of a shift

For a complete list of duties and qualifications, please obtain a job description from Recruitment and Staffing.